**Send a message to a channel in Teams**

When you go to any channel in Teams the very first tab is **Posts**. Think of this as one big group chat. Everyone who has access to the channel can see the messages on the **Posts**tab.



Channel

The other important thing to know about messages in a channel is that replies to a channel message stay attached to the original message. This way, the whole thread of the conversation can be easily followed by anyone reading it. This is the beauty of *threaded conversations*!

To reply to a channel message, select the little **Reply** link underneath the message.



To send a message to everyone in a particular channel (the whole team), follow these steps:

First, select the channel you want. Then, click **Reply** to respond to an existing thread or go to the compose box at the bottom of the **Posts**tab to start a new one. Next, type your message in the box and select **Send**   . Voila! Your message is now live in the channel.



If you only want to talk to one person or a small group, see [Start a chat in Teams](https://support.office.com/en-us/article/start-a-chat-in-teams-0c71b32b-c050-4930-a887-5afbe742b3d8).